



Stratford College
Co-educational Secondary School

Fee Schedule and Arrears Management Policy 2023

Academic Fee for the Year 2023 €4,400 (same as 2022).

Payment of Fees:

The academic fee for the school year will be invoiced in full at the beginning of the school year. Added to this will be any additional items known to us at the time e.g. art materials, insurance etc (see list below).

In recent years the school has become cashless so payment of fees should be made online to the following account:

Bank Details: Allied Irish Bank
Account Name: Board of Management Stratford College
IBAN: IE46 AIBK 9310 7115 7040 59
BIC: AIBKIE2D

(Please insert your Name or School A/C No on any online transactions so that your payments can be identified as yours)

We can accept payment of fees as follows:

- Payment in full
- To assist you we also accept eight payments, starting in September and ending in April each year. Please set up a standing order and ensure that the transaction includes your name or your account number.

Parents should understand that admission to the school, and on-going enrolment, is conditional on parents discharging fees as they fall due, and that, if parents are not in a position to discharge fees when due, their son/daughter will not be permitted to remain as a student of the school.

WAY2PAY FOR EXTRAS AFTER THE FEE INVOICE

During the year teachers organize events and trips which are charged out to students. These charges will come to you via the WAY2PAY app. Parents will receive a text to your phone with a link from which to pay.

WAY2PAY is an online Irish payments provider, registered with the Central Bank of Ireland. WAY2PAY enables us to accept debit and credit card payments online or from a smartphone.

Extras (as relevant) *this list is not exhaustive*

- Art Materials (as relevant) €100
- ICDL €100 (International Computer Driving Licence)
- Personal Accident Insurance - €10 approx. This policy covers your child for personal accidents 24/7/365 inside or outside school. There is no time limit on the time that follow on claims can be made for medical and dental expenses. This is particularly relevant for dental expenses where treatment may be required long after the insured incident occurs.
- Transition Year Expenses €400 There is an extra charge for Transition Year students to cover specific activities, trips, and modules during the year.
- Junior Cert & Leaving Cert Mock Exams will be charged at cost. Please note that the State Examinations Commission (SEC) charge an examination fee (excluding waivers for medical card holder). You will receive a letter in the Spring of the exam year with full details (this has been suspended post covid but we anticipate its return).
- Subject textbooks/ periodicals / school journal / exams / entry fees / TY expenses
- Study Skills Seminars
- Leinster School Of Music Drama Exams
- Supervised Study/Tennis lessons/Mobile Music classes

Dublin Talmud Torah Bursary

Dublin Talmud Torah processes any application from Jewish families for financial assistance in the payment of fees and/or expenses. Please contact the office for further details in strict confidence.

Family Discounts **Please note the value of ONE discount/rebate/scholarship ONLY will apply, whichever is the greater.*

20% Discount on fees for 2nd child in family.

40% Discount on fees for 3rd child or more.

Teacher/Staff Discounts *Please note the value of ONE discount/rebate/scholarship ONLY will apply, whichever is the greater.*

50% discount for full –time teachers of Stratford Schools and selected local feeder primary schools.

Pro-rata staff discount for employees of Stratford Schools

Stratford Primary School Voluntary Contribution Rebate ** Please note the value of ONE discount/rebate/scholarship ONLY will apply, whichever is the greater.*

****This will be discontinued for all incoming students with effect from entrance into 1st Year 2023.***

In recognition of our shared ethos, facilities and services families transferring their children from Stratford Primary School will, in future, be offered an annual average discount on their fees over each of their six years. This will be comprised of the sum of voluntary contributions made to SNS while the child was in the school, divided by six and then deducted from each year's fees while at Stratford College.

Scholarship Exams (held at the school's discretion) **Please note the value of ONE discount/rebate/scholarship ONLY will apply, whichever is the greater.*

Students may, at the discretion of the Board of Management, have the opportunity of sitting an Entrance Scholarship Exam before entering 1st Year. Assuming a certain standard of excellence there are two scholarships available one for 50% discount and one for 25%.

Incoming students will be notified of the dates of these exams in the Spring prior to entry should they be held.

Primary School Nominations for Full Scholarships ** Please note the value of ONE discount/rebate/scholarship ONLY will apply, whichever is the greater.*

We may offer, at the discretion of the Board of Management, a limited number of school nominated scholarships for families

- a) Who share our commitment to cultural and religious pluralism
- b) Who, in the opinion of his/her primary school, has academic potential which would flourish in this learning environment.
- c) Whose family would /could not consider enrolment in Stratford College without the benefit of this scholarship.

**A Feeder School Recommendation for Full Scholarship is defined as full fees for 6 years as long as the student remains a student of the school and that his/her academic and behaviour record is satisfactory as recommended by the Principal. There are a limited number of scholarships in a year and they are offered subject to the terms and conditions of our Admissions Policy.*

LOSS /THEFT OF PERSONAL PROPERTY

While every precaution is taken to protect the property of students, the school cannot accept responsibility for missing items or items of value brought to the school. The personal property of the students is not covered by school insurance and parents are advised to make their own arrangements to ensure any valuable items are covered under their own policies. Items NOT covered include bicycles, sports equipment, musical instruments, mobile phones, laptops, iphones and money.

BREAKAGES

Malicious damages and breakages are charged to the parents/guardians on the next account furnished.

SCHOOL FEE REBATE INSURANCE

This optional cover is currently not provided but do contact our accounts office if you feel it would be helpful and we will investigate it.

NOTICE PERIOD

It is expected that all students who join Stratford College will leave at the end of 6th Year. If students are withdrawn prior to this, a full term's notice must be given in writing to the Principal.

Where a full term's notice is not given, Parents/Guardians are reminded they are liable for one term's fees in lieu of notice.

Arrears Management Policy

Every student should share equally in the burden of financing the additional teaching and other facilities associated with Stratford College as a private school. In exceptional cases, the Board of Management at its discretion, may decide to waive or reduce the fees charged to a student due to genuine economic hardship typically associated with a dramatic change in personal circumstances following enrolment in the school. An application form is available in these exceptional circumstances and will be considered in strictest confidence.

Where fees are not paid on a prompt basis every possible step will be taken, including legal action, to ensure that the financial costs of running the school are shared equally amongst students.

Procedures:

1. This Policy should be clearly defined and communicated to all students and potential students.
2. Where the Principal or Board identify a hardship case, the case involved will be thoroughly researched and presented to the Board for decision.
3. Where fees fall more than 60 days into arrears this will result in a phone call to the parents involved to ensure that non-payment was due to an oversight by the parents.
4. For fees which are 90 days in arrears, a letter will be sent signed by the Principal and Chair of the Board asking for prompt payment.
5. Where payment is overdue for 120 days a letter will be sent signed by the Principal and Chair of the Board requesting a meeting. This will be followed up by phone to ensure that a meeting is arranged within 30 days.
6. If a meeting is not arranged or if such meeting does not result in a satisfactory commitment to remedy overdue fees on a timely basis, the matter is to be passed to suitable legal advisors.
7. If an arrangement for overdue fee resolution is accepted but then not complied with, the matter will be passed to legal.
8. Where a matter goes to legal, it will be made clear that the student in question will not be accepted into the school in the following year and that the onus is on the parents to make alternative arrangements for their child's education.

Approved

JOHN RAFTER,

Chairperson Board of Management

Date 30th May 2023

Patricia Gordon

Secretary of the BOM