

Stratford College Parents Association Constitution

Ratified: Mr Jonathan Moss, School Manager
Date: December 2000

Article 1: Name

The Association shall be called "Stratford College Parents' Association".

Article 2: Aims

The aims of the Association shall be to promote among parents, guardians and staff support for and interest in the College and its pupils and, in particular,

- (a) To provide opportunities for parents, guardians and teachers to meet and discuss matters of mutual interest and concern.
- (b) To inform parents and guardians about the activities of the College;
- (c) To give practical assistance to the College, and
- (d) To liaise and communicate with the Board of the College on matters of mutual interest and concern.
- (e) To participate in COMPASS (Co-operation of Minority Religion and Protestant Parent Associations-Post Primary) and the N.P.C. (National Parents Council Post Primary).
- (f) To advise the Principal and Board on any matters relating to the school in accordance with the Education Act, 1998, 26 2 (a).

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All of the above shall be carried out upholding the unique Jewish ethos of the College. All Jewish religious and cultural observances shall be considered when meetings, social events and decision making are taking place, having regard to dietary needs, (i.e. Kosher products), and the Jewish calendar.

Article 3: Membership

Membership of the Association, with full voting rights, shall be open to all parents and guardians of pupils attending the College.

Article 4: Financial Year

The financial year of the P.A. shall end 31st August each year. All monies collected or received by the PA will be lodged in the school bank account.

Article 5: Management Committee

- 5.1. A Management Committee of the Association shall be elected annually at the AGM
- 5.2. It shall consist of 6 parents or guardians.
- 5.3. All members of the Committee shall retire each year, but shall be eligible for re-election.
- 5.4. All parent or guardians of students currently attending the college shall be entitled to stand for election.
- 5.5. All parents and guardians of students at the College shall be entitled to vote.
- 5.6. Nominations for election shall require to be accompanied by the names of a proposer and seconded for each candidate. In addition, each nominated person must indicate in writing his or her willingness to stand for election. Nominations shall be returned at least seven days prior to the date set for the election.

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- 5.7. The Committee may co-opt people onto the Committee to assist in their work.

Article 6: Meetings

- 6.1. The Annual General Meeting of the Association, of which at least fourteen days' notice shall be given in writing to parents and guardians, shall be held in the month of September at which the following will be presented:
- (a) Annual Report of the Association presented by the Hon. Secretary.
 - (b) Election of Committee.
 - (c) Any other business.
- 6.2. The Committee shall hold its first meeting as soon as possible after the A.G.M., at which it shall elect one of its members as Chair, and shall also elect an Honorary Secretary and an Honorary Treasurer.
- 6.3. Committee meetings shall be held at least once in each term, or as business requires. Three members of the Committee shall form a quorum.
- 6.4. At all meetings of the Association, the Chair of the Association shall preside, failing which the committee may appoint any other member of the Association as Chair.
- 6.5. The Principal and/or Manager or their nominees may attend meetings at the invitation of the Committee.

Article 7: Voting

Except in the case of proposals for the alteration of the Rules of the Association, every proposal at General Meetings of the Association shall be decided by a simple majority of those present and eligible to vote. In the event of a vote being required on a proposal at meetings of the Committee, a simple majority of those present shall be required.

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- 7.1. Proposals for the alteration of the Rules shall be made at an A.G.M., or at a properly constituted Extraordinary General Meeting. Notice of such proposals must be sent in writing to the Honorary Secretary at least two weeks before the date of such meeting. No alteration of the Rules may be made except by a majority of those present and entitled to vote.

Article 8. Dissolution

The Association may be dissolved by a Special General Meeting duly convened for the purpose, provided that a Resolution to dissolve the Association shall have been carried by a majority of two thirds of the votes recorded at such Meeting. Any surplus funds in hand shall be presented to the College at the time of dissolution.

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